

ADMINISTRATIVE REQUEST FOR STUDENT PRINT CREDIT

Tulane University
A. B. Freeman School of Business

Use this form to request additional print credits for a student account that is used for departmental work. A maximum of 500 pages can be requested.

This form must be signed by the student requesting the print credits and the student's supervisor (research faculty member in the case of research assistants, faculty member in the case of teaching assistants, etc.).

Return this form to Room 411, Goldring/Woldenberg Hall I.

Allow 1 business day to process requests.

PRINT CREDIT REQUEST

Student name: _____

Student account username: _____

Pages requested (maximum 500): _____

Reason for request: _____

STUDENT

I certify that the requested print credits will be used for Freeman School work as required by my supervisor, research faculty member, or faculty member, and are not for personal use.

Signature of student

Date

Printed name

SUPERVISOR

I have reviewed this request and approve the addition of print credits to the student account indicated above.

Signature of supervisor

Date

Printed name